

**Teaching and Research Staff Department (SPES)**

Avenue F.D. Roosevelt 50, CP115/01 – B-1050 Brussels

Office: Solbosch campus – Bldg S – Level 6 – Avenue Jeanne 44 - B-1050 Brussels

**Contacts:**

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**INFORMATION SHEET**

**Given name:** .....

**First name(s):**.....

**ULB staff number:**

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**GENERAL INFORMATION**

**Sex:**  M –  F

**Place of birth:** ..... **Date of birth:** ..... / ..... / .....

**Nationality:** .....

*If you are from outside the EU or associated countries, please provide information about your work/residence permit on page 3.*

**Marital status:**

single  married  married (EU)<sup>1</sup>  legal cohabitant  widow(er)

divorced  separated de facto  separated from bed and board

**SOCIAL SECURITY NUMBER (NISS):**

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**LEGAL DOMICILE<sup>2</sup>**

**Street:** .....

**Number:** ..... **Box:** ..... **Postcode:** ..... **Town/city:**

.....

**Country:** .....

**Telephone:** ..... / ..... **Mobile:** ..... / .....

**E-mail address:** .....

**MAILING ADDRESS** (if different from legal domicile)

**Street:** .....

**Number:** ..... **Box:** ..... **Postcode:** .....

**Town/city:** ..... **Country:** .....

<sup>1</sup> Check if your spouse is a European Commission official

<sup>2</sup> People who reside in another country for tax purposes must provide official proof.

A certificate from the other country’s tax authorities must be provided to ULB before the start date of the employment contract.



**WORK PERMIT**

Permit type: ..... Permit number: .....

If applicable, work permit expiry date: ..... / ..... / .....

residence permit expiry date: ..... / ..... / .....

**PREVIOUS AND CURRENT EMPLOYMENT (excluding at ULB) (please fill in chronologically)**

Employer (company name, address, country)	Position and status (employee, civil servant, self-employed, etc.)	FTE percentage	Date of hiring	Date of departure
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

**ACADEMIC DEGREES**

Study programme	Institution name and address	Date of delivery	Degree or title delivered
MASTERS <i>(excluding 'DEA' degrees and advanced Masters)</i>			
PHD WITH THESIS			
'AGRÉGATION DE L'ENSEIGNEMENT SUPÉRIEUR' (AES)			

**OTHER PROFESSIONAL OCCUPATION(S)**

**Are you working in a paid or unpaid capacity for an organisation other than ULB?**

Yes -  No

If YES, are you working in an EU member state (or several member states) other than Belgium?

Yes -  No

If YES, which member state(s)?

.....

At what FTE percentage? .....

If YES, are you employed as a civil servant (paid or unpaid) in this(these) other EU member state(s)?

Yes -  No

**Any changes to the information above must be notified to the Teaching and Research Staff Department.**

Signed in .....

On (date) ..... / ..... / .....

Signature