

# My doctoral journey at ULB

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*DocFiRe Unit (DR)*



ULB PhD Day 2025



# University missions



EDUCATION



SERVICE TO  
SOCIETY



RESEARCH

**Learning** research **by doing** research  
At the crossroads of the three missions of the  
university

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**3 actions  
& 2  
registrations**



Introduction



**Learning**



**Developing**



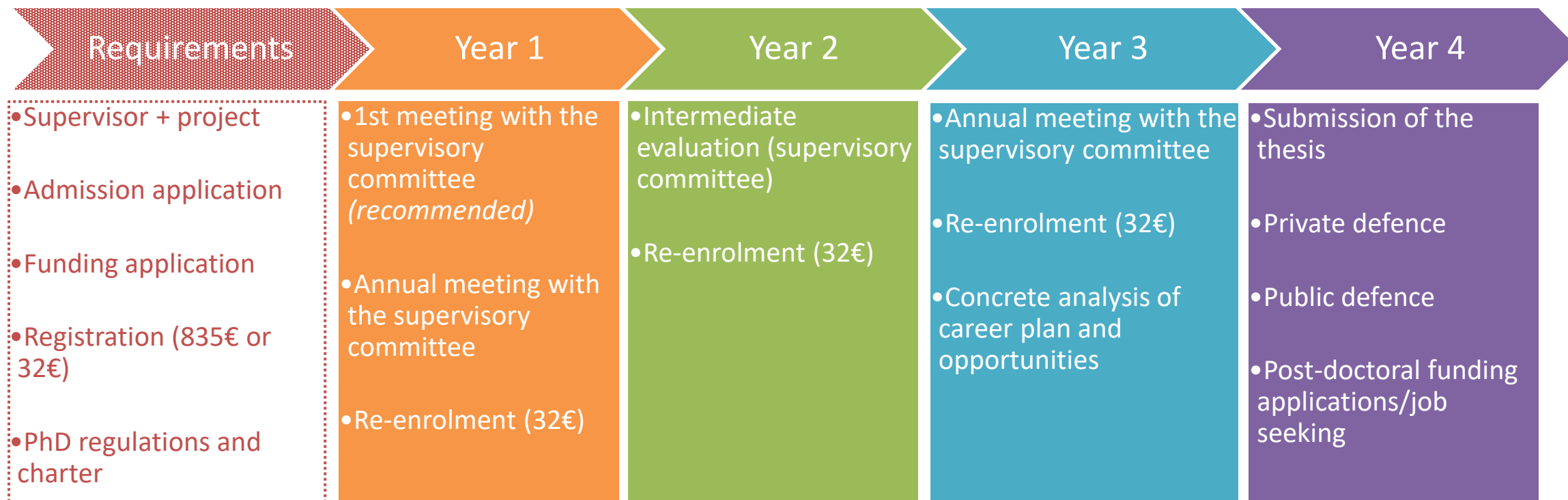
**Sharing**

## Doctoral thesis

- Scientific research
- Writing and defence
- Doctoral degree (180 ECTS)

## Doctoral research training programme

- Scientific, technical and cross-disciplinary training
- Certificat de formation à la recherche (60 ECTS)



Research activities, doctoral training and career development

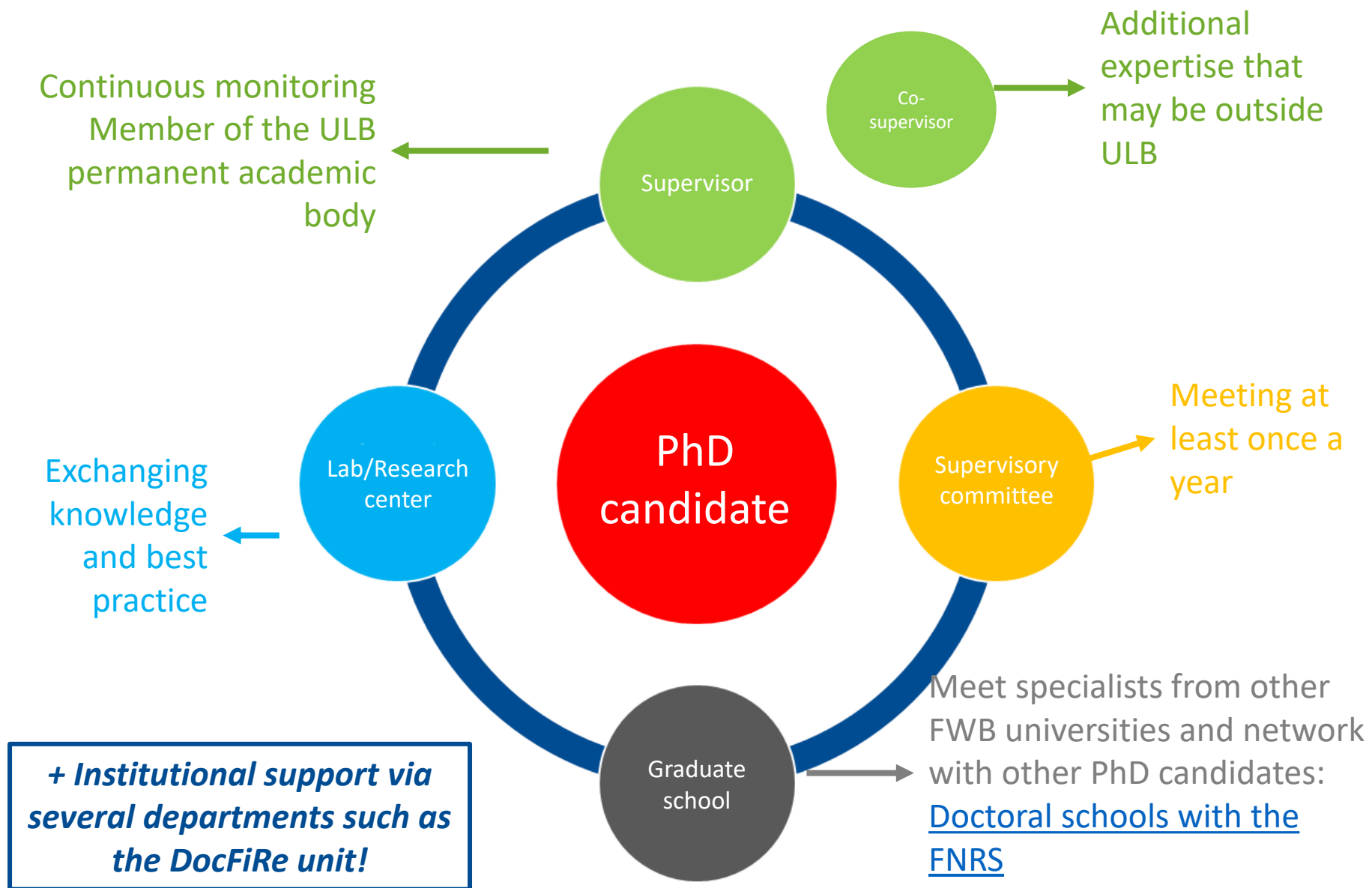


## Timeline of the doctoral cycle

# Supervision



## ULB doctoral journey



# Funding



### Most common types of funding:

- Project submitted individually
  - *FNRS: Aspirant, FRIA, FRESH*
  - *ULB: Mini-ARC, development cooperation grand (ARES)*
- Being hired on a project obtained by a research center
  - *FWB: ARC*
  - *FNRS: PDR, Télévie*
- Being hired in a joint European programme: *Doctoral Network - Marie Skłodowska-Curie Actions (DN – MSCA)*
- Research contracts with companies
  - *Brussels-Capital Region (Innoviris): Applied PhD*
  - *Walloon Region: Win4Doc*
- Assistant (half-time research, half-time teaching)

➔ **Depending on each source, you may be a grant holder or an employee!**

# Doctoral research training programme



- **Validation of the activity and the number of credits depends on the supervisory committee**
- **You will not be allowed to defend your thesis until you have completed your doctoral training**

# Re-enrolment & intermediate evaluation



- 1) Meeting with the supervisory committee
  - Discussion of the progress of the research
  - Discussion of the working environment (supervision)
  - Validation of doctoral training credits
  - **Advice on re-enrolment with the faculty**
  
- 2) Follow the re-enrolment procedure
  - **Directly managed by your faculty** (**WARNING** deadlines/internal forms)
  - **Pay the €32 administration fee**

*List of the Faculty contacts for the PhD:*

<https://www.ulb.be/en/phd/faculty-contacts-for-the-phd>

- 3) Follow the procedure for renewing your funding (depending on the funding body)
- 
- ❖ **Mid-term: intermediate evaluation**
    - Format to be defined with your supervisory committee
    - If successful: 20 ECTS validated in the doctoral training programme



Dissertation

Original dissertation

Article-  
based  
thesis

Essay showing the connections  
between a body of scientific  
publications of which the PhD  
candidate is the (co-)author

Project-  
based  
thesis

Dissertation based on a project or  
piece of work of which the PhD  
candidate is the (co-)author

French

Common in certain fields

English

Internationalization

Other

Other language accepted by the  
faculty jury (depending on  
discipline)

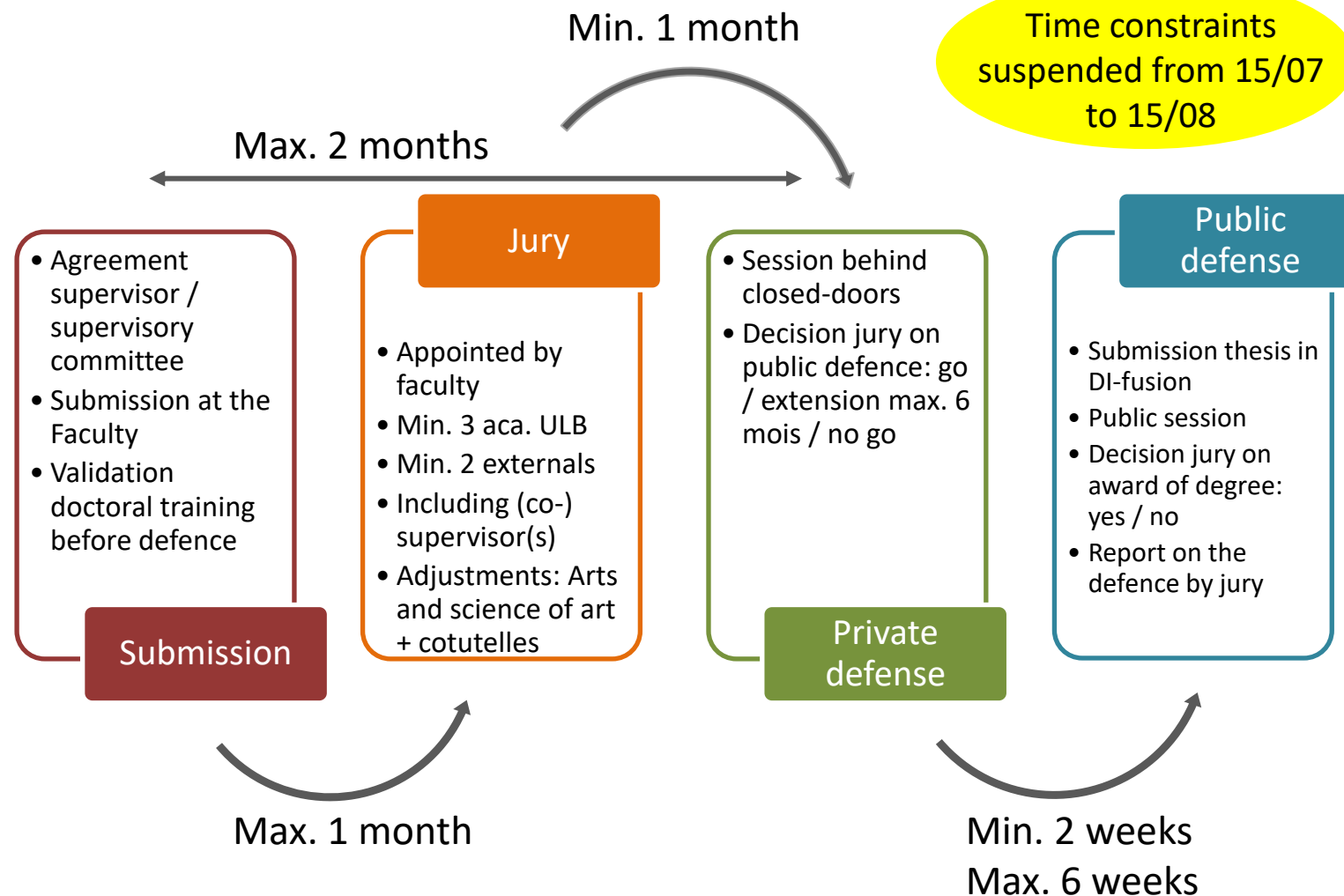
**FORMAT**

**LANGUAGE**



Thesis defence

# Thesis defence



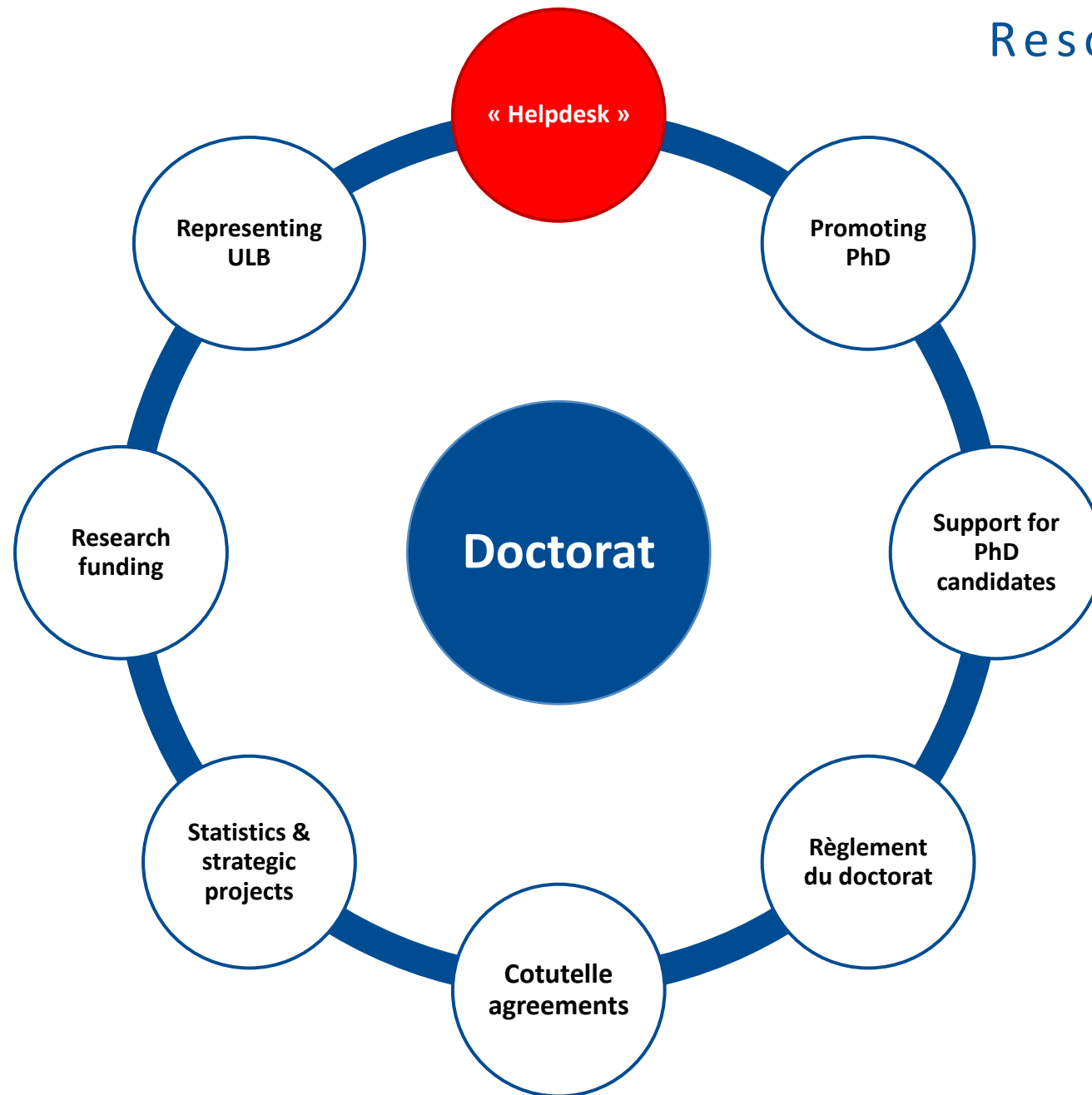
€€€ Credit of up to €250 for printing your thesis:  
<https://www.pub-ulb.be/these/>

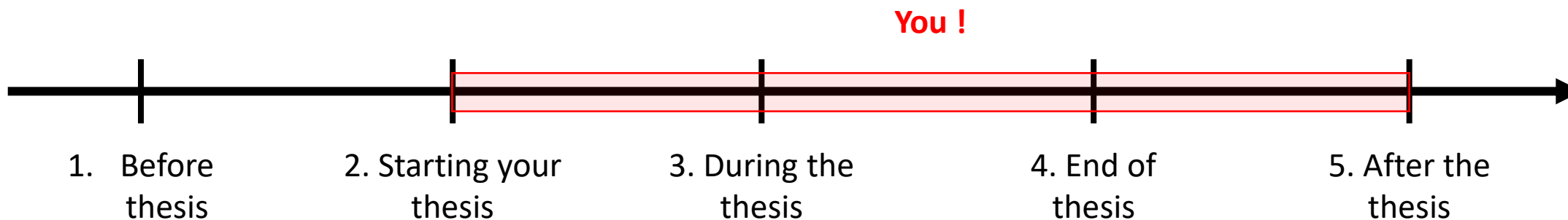


# DocFiRe Unit — Our missions



Resources





- Questions about (re)enrolment, supervisors, funding, training, mobility, valorization, well-being, the end of the thesis, the post-thesis period, etc.

→ **Central information point!**

**doctorat@ulb.be**

- You're not alone! And neither are we! → Collaboration with other departments/faculties



**Mission #1: to inform you**



**General PhD contact:**  
**[doctorat@ulb.be](mailto:doctorat@ulb.be)**

**Questions about PhD at your faculty:**  
**[Faculty contacts for the PhD – ULB](#)**

Questions relating to cotutelles:  
[cotutelle@ulb.be](mailto:cotutelle@ulb.be)

Questions relating to transferable skills training:  
[formation.dr@ulb.be](mailto:formation.dr@ulb.be)

Questions relating to institutional research funding:  
[fonds.recherche@ulb.be](mailto:fonds.recherche@ulb.be)

Questions relating to FNRS funding:  
[fnrs.ulb@ulb.be](mailto:fnrs.ulb@ulb.be)

Questions relating to European funding:  
[ulb-europe@ulb.be](mailto:ulb-europe@ulb.be)

Questions relating to regional funding and valorization:  
[ulbtto@ulb.be](mailto:ulbtto@ulb.be)

# PhD web pages



## PhD

### SUPERVISOR - Supervising a PhD thesis

Are you looking to supervise doctoral students, or are you already a supervisor? ULB makes sure you have opportunities for development, by hosting various seminars and gatherings for you each year. Tools dedicated to guidance and promotion are also available to you.

[More information](#)



### Regulation on Doctoral Studies

The Regulation on Doctoral Studies defines the requirements and process involved in completing a PhD programme at ULB.

[More information](#)

### Jointly supervised PhD (Cotutelle)

A jointly supervised PhD (cotutelle) is organised, supervised, and evaluated by two partner universities. This lets you enjoy broader and richer scientific support, as well as an international experience if the partner university is located abroad. Jointly supervised PhDs promote and stimulate scientific cooperation between researchers from ULB and other universities.

[→ More information](#)

### PhD CANDIDATE - My doctoral journey

Your journey towards a PhD may last 3, 4, or 6 years, and it involves a number of steps that are listed on this page.

[→ More information](#)

### Funding a PhD thesis

A PhD programme is the first step in a researcher's career. You are strongly encouraged to secure funding for your doctoral studies.

[More information](#)



## Resources


### Contact the Postgraduate Unit

A question about PhD (general information, regulation, funding, mobility, supervision, conflict, general skills training, cotutelle,...)?

Contact us!

 [doctorat@ulb.be](mailto:doctorat@ulb.be)

### Some useful links

- > Contact your **doctoral faculty manager** (re-enrolment, thesis submission, thesis defence,...)
- > Consult the **catalog of transferable skills training** (valuable in your doctoral training programme but also for your longer-term professional project)
- > Find your **thesis front cover template** and get a **thesis printing credit** from Presses Universitaires de Bruxelles
- > Get an **award to finalize your thesis**
- > Get more information on **financial support for your mobility**
- > Get an **ethical opinion** on your research
- > Follow the "ULB Doctorat / PhD" page on [LinkedIn](#) 



Staff portal: <https://portail.ulb.be/en/research/phd>

ULB website: <https://www.ulb.be/en/becoming-a-researcher/phd>

LinkedIn: <https://be.linkedin.com/showcase/ulb-phd>

# Newsletter Remind'R



## Sharing useful resources for researchers (monthly)

- « PhD & Postdocs »
- Training
- Call for projects
- Thesis defences
- Scientific seminars
- ...

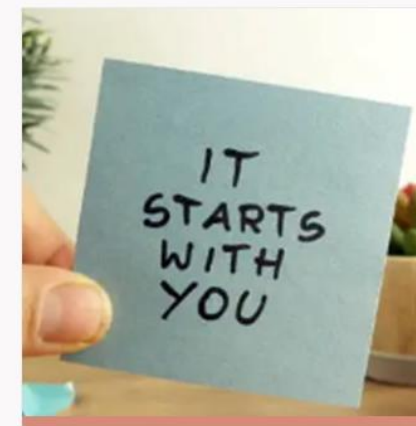
## Resources



### Formation | Training



Scientific presentation  
skills and career  
planning



La gestion d'équipe,  
plus qu'un rôle  
administratif !



<http://infofin.ulb.ac.be>

Resources

## Liste des projets

Programme	Prochaine deadline	Organisation	Description courte	Date de dernière modif.
Appel MINI-ARC 2025	13/02/2025 remise du dossier en faculté		Les Mini-ARC ont pour but principal la réalisation de thèses de doctorat dans le domaine des scie...	05/12/2024
Appel MINI-ARC 2024	15/04/2024		Vous trouverez ci-joints le nouveau règlement Mini-arc et les formulaires.	14/12/2023

Affichage de 1 à 2 sur 2 résultats

par page 25

Description Infos supplémentaires Documents

Financement de thèse de doctorat

## Appel MINI-ARC 2025

ULB

Sciences de la vie Sciences exactes et appliquées Sciences humaines et sociales

Les Mini-ARC ont pour but principal la réalisation de thèses de doctorat dans le domaine des sciences humaines. L'Université souhaite ainsi soutenir le doctorat mais aussi maintenir, accroître ou diversifier le potentiel de recherche et d'expertise des équipes de sciences humaines, en cohérence avec d'autres types de financement, notamment issus du FNRS.

Les bourses Mini-ARC sont attribuées à des chercheurs sur base de critères d'excellence et du potentiel de recherche qu'ils représentent pour l'avenir de l'ULB. Les boursiers Mini-ARC bénéficient d'un statut équivalent aux aspirants du FNRS : le mandat (à l'exception des bourses « seed money ») se présente sous la forme d'une bourse de deux ans qui peut être renouvelée une fois (4 ans au total). Le boursier bénéficie en outre d'un crédit annuel de fonctionnement pour lui permettre de conduire ses recherches.

remise du dossier en faculté : 13/02/2025

remise du dossier en faculté : 13/02/2025  
transmission de la faculté au département recherch : 15/04/2025

### Contacts ULB

Fonds Recherche  
@ fonds.recherche@ulb.be



# EURAXESS & HRS4R



**EURAXESS** is a multidisciplinary networking tool supporting researchers working in Europe and beyond. ULB is part of this worldwide platform which offers the following services:

## Resources



### EURAXESS Services

#### International Welcome desk

Support for international researchers (visa, residence/ work permit, health insurance, banking...)

### EURAXESS Jobs

#### InfOR-emploi (coord.)

Support for publication of research job/ fellowship offers on the EURAXESS Jobs online database

### EURAXESS Rights

#### Research Department (coord.)

Human Resources Strategy for researchers (HRS4R)  
→ Label



### EURAXESS Career Develop<sup>t</sup>

#### Human Resources Department (coord.)

Coordination of general training for teachers and researchers

## Many other resources



### Make the most of this day by:

- Gather information that will be useful throughout your (post)doctoral studies
- Identify resource people at ULB
- Meet other PhD candidates & postdocs

**Don't forget: we are re here to help you!**

[doctorat@ulb.be](mailto:doctorat@ulb.be)

Thank you for your attention!

**Questions?**

