

Information session on higher education for students from outside the European Union

information valid on January 31 2025







Joanne CONTENT
InfOR-études – ULB

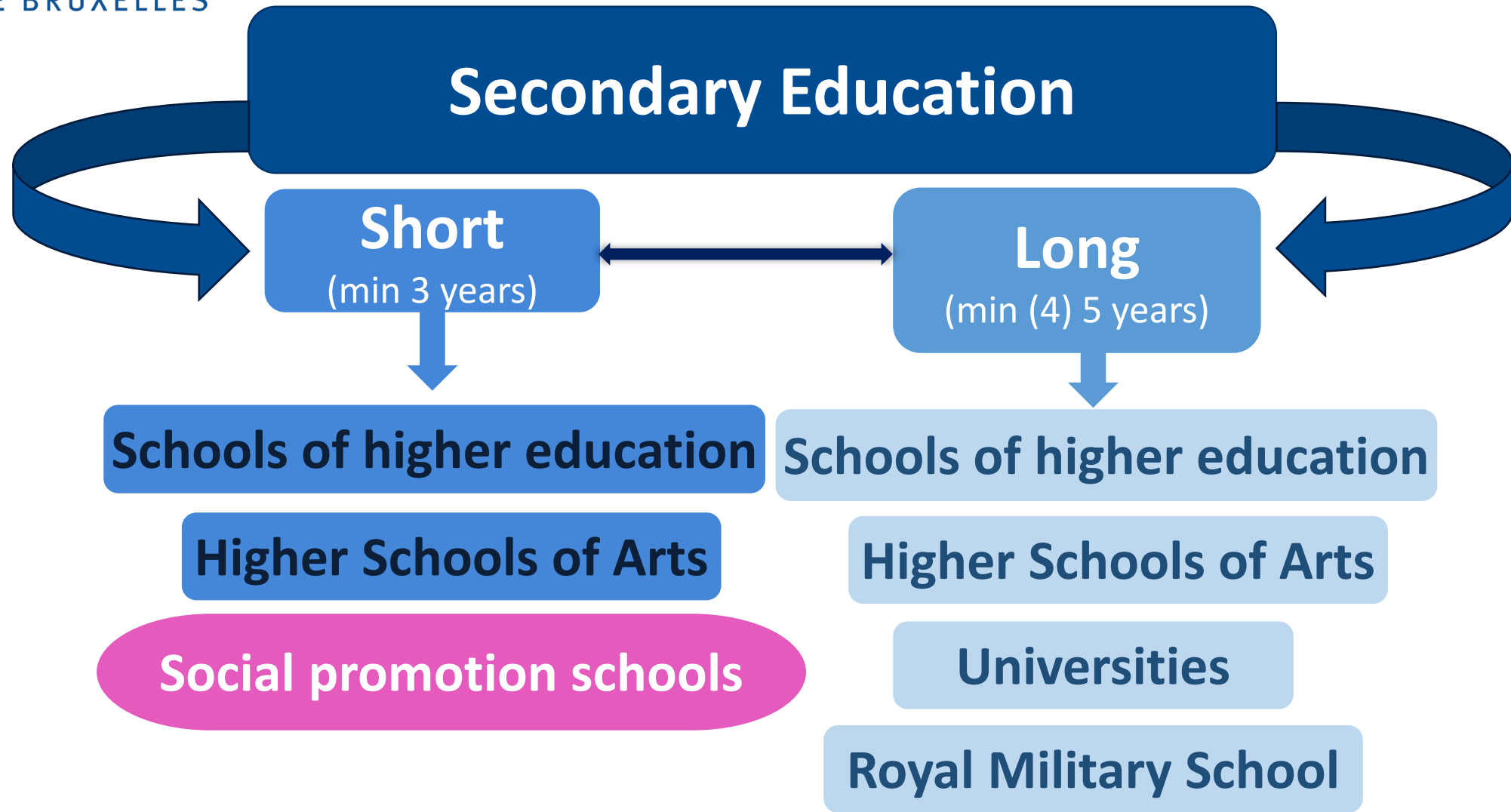


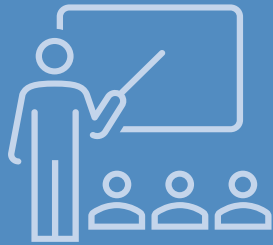
- ▲ What does InfOR-études do?
 - ▲ The Belgian higher education system
 - ▲ ULB's Program
 - ▲ Preparatory courses
 - ▲ Student aid
-

- Information & Guidance
- Relations with Secondary and Higher Education

Year-round information and guidance service	
Information	Guidance
Welcome desk (no appointment needed) Individual interviews (by appointment)	Welcome desk (once a week) Individual interviews (by appointment)
And many other activities...	
 infor-etudes@ulb.be	
 ulb.be/infor-etudes	







Teaching

- Universities

- Learning to learn
- Research environment

- Schools

- Learning to do a job
- Professional environment



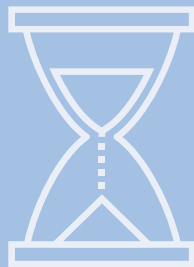
Skills

- Universities

- Introduction to research
- Developing creativity around a theoretical subject

- Schools

- Internships
- Developing professional skills



Duration

- Universities

- 5 years minimum
- Long

- Schools

- 3 years minimum
- Short or long

Universities and Schools

- **Similar operation** (ECTS/credits, achievement rules...)
- **Quality**
- **Equivalent diplomas recognition** (same level diplomas only)
- **Comparable** achievement rates



- Over 40 Bachelor's and 100 Master's programs
- **Three main fields of study :**



Health



Social sciences



Sciences



University of participation
Comprehensive university
University of the capital
Open to scrutiny university
Recognized university



Nearly 40.000 students

More than 135 nationalities

International openness : more than 700
partnerships and agreements for student
mobility

Exam preparation in civil engineering

Medicine and dentistry (mathematics and sciences)

Introduction to academic discourse (for french speaker and non-french speakers)

Modern languages, ancient languages, mathematics, sciences...

ulb.be/cours-preparatoires



What is a credit ?

- **Credit** = theoretical measure for learning
- 1 credit = ~ **30 hours** of learning activities
- 1 academic year = 60 credits
- ~ 42 weeks/year, ~ 42 hours of learning activities per week

Being a student is a full-time commitment





Success

- **Pass 60 credits every year**



Bachelor

- **At least one teaching unit in the first year**
- **First 60 credits must be validated within two years**



Failure

- Issues with financial eligibility
- Mandatory reorientation
- Workload reduction, methodology support

Accommodation

Housing office – ulb.be/logement

Complete procedure written online (**deadlines!**)

Arrangements for students with specific needs

EBS – ulb.be/ebs

Reasonable adjustments based on a diagnosis made on year prior to the request

Registration dates & documents

Admission – ulb.be/inscriptions

Information about dates, documents, visa...



Courses difficulties

Learning support – **saa@ulb.be**

A contact person in each faculty

Financial or social difficulties

Student welfare service – **ulb.be/sse**

Financial and/or social aid

General information – Not sure who to contact ?

InfOR-études– **etudes@ulb.be**

Welcome desk, individual appointments, reachable via email or phone





Roxane STEVENIERS
Registration Office – ULB



Registration process

- ▲ Dates and deadlines
 - ▲ Fees related to your enrollment
 - ▲ Registration process
 - ▲ Digital application form
 - ▲ Essential documentation
 - ▲ Admission requirements
 - ▲ Require assistance?
 - ▲ Contact
-

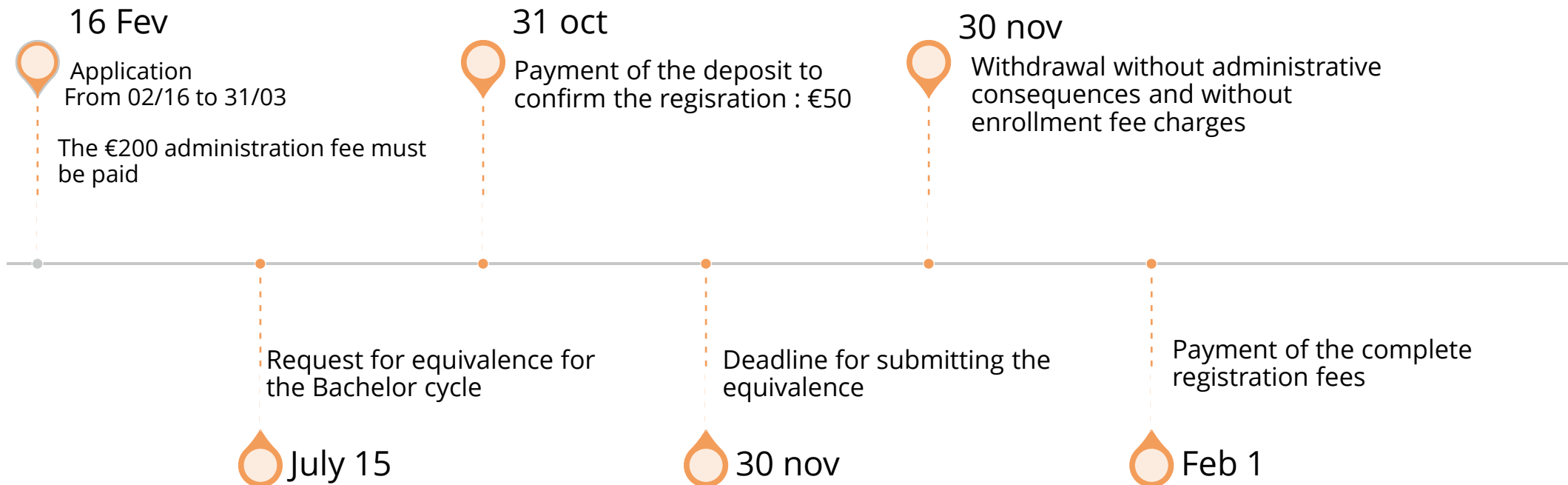
Information session

REGISTRATION PROCESS

January 30, 2025



DATES AND DEADLINES



FEES RELATED TO YOUR ENROLLMENT

Application fees : 200€

- In the application payment section
- Payment is necessary to analyze the file
- Non-refundable
- Fees due for each application
- Deducted from registration fees upon admission

Request for equivalence : €400

Registration fees : €5,010



- Exemption from the increased fees (€4,175) for :
- Nationals of the countries enumerated in annexes 2 and 3 of the circular published by ARES
 - Holders of a CESS certificate
 - scholarship students awarded by Wallonia-Brussels International
 - PhD candidate


First steps in ULB online services

- > Access the student application form
- > Register to study admission exams
- > External person access



Create your ULB account easily with

 EID  ITSME

 ERASME

or

Create your ULB account manually


First name Family name

As written on your identity documents

Month Day Year

Date of birth, as written on your identity documents

Email

Password 

I have read the information related to the use of personal data [↗](#)

[I already have a ULB account](#)

REGISTRATION PROCESS

- The entire process has to be done online
- Create an account on MonULB (Click on “I do not possess an EiD.”)
- Watch the online tutorial
- Fill out the form
- Load the documents



Digital application form



Complete in accordance with the sections
Consult the assistance prompts

Complete my application

Information for registration 2024/2025

Proceed with your application by filling in the different sections preferably in order from left to right and the sub-sections from top to bottom. The form adapts itself according to the information entered, and different documents are to be provided in the different sections. The "Application's status" tab will summarize at the end if any information or documents are missing. Once your application is complete, click on "Submit my application".

Show the tutorial

Submit my application

Personal data Past experiences Study choice Other information Application's status Help

Identity

Contact

Assimilation

Personal information

Gender	Family name	Given name/First name	Other(s) first name(s)
<input type="radio"/> Mr <input checked="" type="radio"/> Mrs			
Nationality	Civil Status	National Registry Number	
Australian	Common-law partner		
Date of birth	Country of birth	Place of birth	Expiration date of the identity document
18/08/1991	France	ATH	23/01/2028
Are you registered in our system?	ULB registration number		
<input checked="" type="radio"/> Yes <input type="radio"/> No	000329861		

Supporting documents

ESSENTIAL DOCUMENTATION

Bachelor's Degree (First Cycle)

- Complete list available on [our webpage](#)
- [Identity document \(identification card or passport\)](#)
- [Identity photo \(in ID card format for the issuance of your student card\)](#)
- [Transcripts from your final year of secondary education \(Baccalaureate transcript\)*](#)
- [High School Diploma*](#)
- [Proof of equivalence request.](#)
- Any available higher education transcripts.
- No language proficiency proof required EXCEPT for:
Bachelor's in Economic Sciences or Business Engineering taught in English.
Bachelors in Law, Languages, Literature, Translation, and Communication.

[Note: For students in their final year of secondary education, a proof of enrollment for the last year is temporarily sufficient.](#)

Master's Degree (Second Cycle)

- Complete list available on [our webpage](#)
- [Identity document \(identification card or passport\)](#)
- [Identity photo \(in ID card format for the issuance of your student card\)](#)
- Transcripts for each year of higher education undertaken
- First-cycle diplomas (Bachelor's, License, etc.) or other Master's degrees*
- Proof of language proficiency for didactic Master's programs or certain other Master's programs (Multilingual Communication, Journalism, etc.)

Note: For students in their final year of a degree program, a proof of enrollment for the current year is temporarily sufficient

ADMISSION REQUIREMENTS

Bachelor's Degree (First Cycle)

Criteria Imposed by the Central Admission Committee for First-Cycle Programs

- Overall average of 13/20
- Minimum grades of 12/20 required in all specific subjects related to the application
- Successful completion of all years of study undertaken after obtaining the secondary school diploma, with a minimum average of 13/20 and passing all subjects in the curriculum
- Obtaining the equivalency certificate allowing access to the desired studies, issued by the equivalency service
- Providing proof to the equivalency service that you are eligible for the desired studies in your home country (e.g., transcripts if studies have been undertaken, admission or selection certificate, etc.)




Master's Degree (Second Cycle)

- **Grade criteria and Average Score Requirements Set by the Jury** (accessible on the information page of the master's program to which you intend to apply)
- Language proficiency level (if required by the jury in the access conditions)

REQUIRE ASSISTANCE? "ULB SUPPORT"

HELP



ULB  SUPPORT
ULB

Search

Sign

Support request

Your personal data

First Name *


Last name *


Email *

Status *
 Student Staff External

Birth date
Month Day Year

Phone

ULBID 
 Example: bsmith

Enrollment number 
 Example: 000123456



Contact – Registration Office

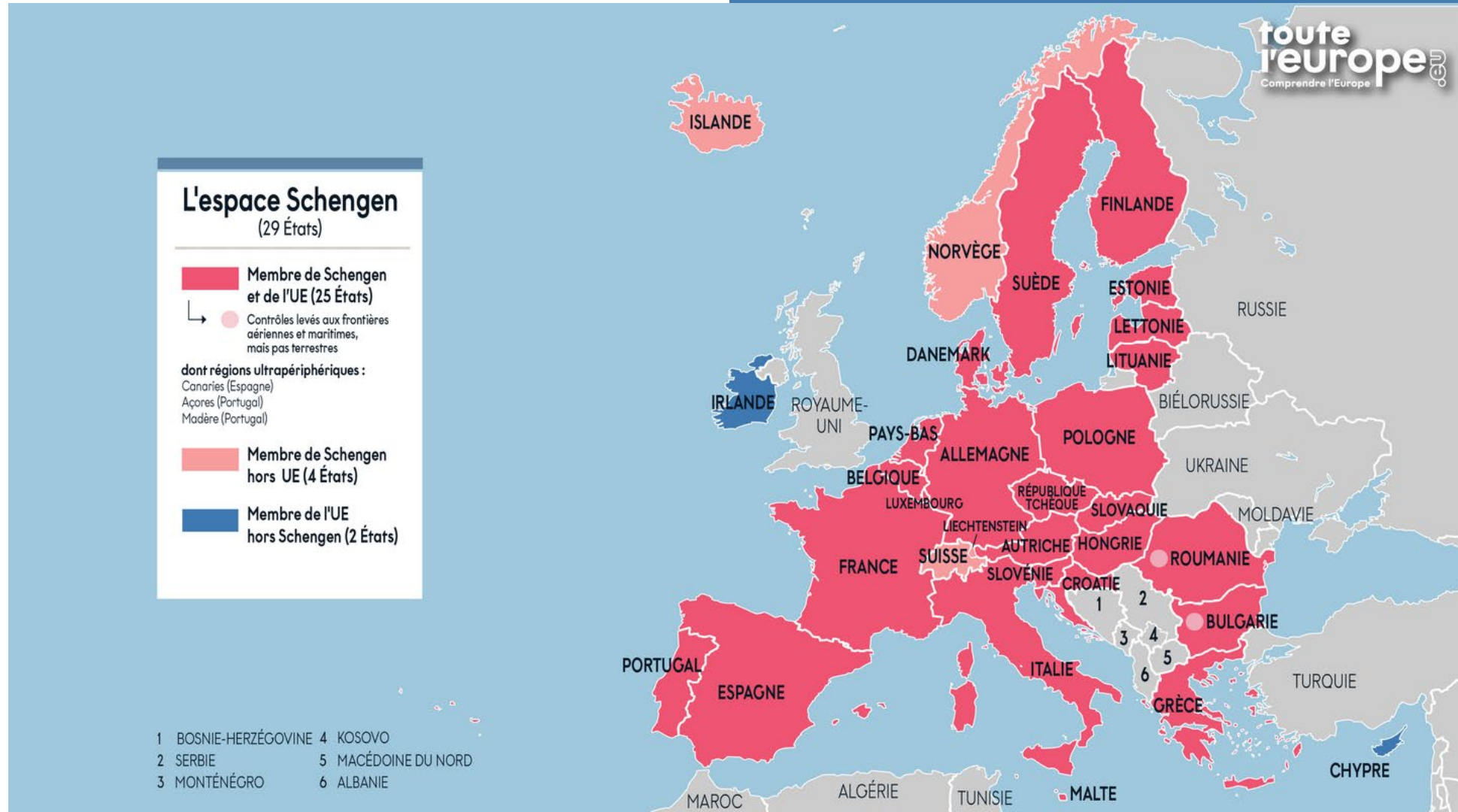
- [Contact Form: Support – ULB](#)
- [Contact details for our office: Contacts | Registrations](#)



Delphine DIEUDONNE
International Welcome Desk – ULB



- ▲ European and non-European distinction
 - ▲ Visa and blocked account
 - ▲ Accommodation in Brussels
 - ▲ Registration with your local municipality (*commune*)
 - ▲ Health insurance (*mutuelle*)
 - ▲ Open a bank account
 - ▲ Integration at the ULB
 - ▲ Goin' app
 - ▲ Contacts
-



- **Visa application** with your local Belgian embassy or consulate
- **Required documents :**
 - Admission letter
 - Passport
 - Proof of sufficient financial resources
 - Health insurance (*mutuelle*)
 - *Formulaire standard*
- **Deadline :** as soon as possible (one month in advance AT THE LATEST)



- **Admission letter** : letter delivered by the ULB on the online application platform (**when you receive it, to be added to visa application if still in progress**)
- **Proof of sufficient financial resources**
 - Scholarship certificate
 - A commitment by a guarantor to take charge of the student (called *Annexe 32*). The guarantor must fulfill precise conditions
 - Solvency Certificate (blocked account certificate)
- **Health insurance**
 - Private Schengen-type health insurance taken in your home country, valid for at least 3 months after your arrival in Belgium
 - Certificate of a Belgian health insurance (*mutuelle*) that certifies you will be registered with them at your arrival
- **Formulaire standard**



Annexe 1 Annexe 2

Annex 1 requested by the Belgian authorities

Annexe 1 de l'arrêté ministériel du 28 mars 2022 déterminant les formulaires standard visés aux articles 99, 103 et 104/3 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers.

MODÈLE DE FORMULAIRE STANDARD

pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) (ressortissant d'un pays tiers), visé à l'article 99 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers

Logo de l'établissement d'enseignement supérieur (*facultatif*) :

Je, soussigné(e) ⁽¹⁾

En ma qualité de représentant(e) de ⁽²⁾ :

Confirme que l'étudiant(e) ci-dessous :

Nom :

Prénom :

Date de naissance :

Nationalité :

- A obtenu une **inscription définitive** pour suivre des études supérieures à temps plein en qualité d'étudiant(e) régulièrement inscrit(e) durant l'année académique 20... - 20...
- Est accepté(e) au sein de l'établissement d'enseignement supérieur susmentionné comme **étudiant d'échange** du .../.../20... au .../.../20...
- Est inscrit(e) à une année préparatoire** durant l'année académique 20... - 20...
- Est admis(e) aux études** en vue de suivre des études supérieures à temps plein durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- Est admis(e) à une année préparatoire** durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- Est inscrit(e) à un **examen ou une épreuve d'admission** pour suivre des études supérieures à temps plein durant l'année académique 20... - 20...



is the Annexe 2 of your admission letter and is already filled

Annexe 2 : Formulaire standard pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) en application de l'article 99 de l'AR du 8/10/1981

Je, soussignée, CALISKAN Meltem

En ma qualité de représentante du Service des Inscriptions de l'Université libre de Bruxelles

Confirme que l'étudiant ci-dessous

Nom : [REDACTED]

Prénom [REDACTED]

Date de naissance [REDACTED]

Nationalité [REDACTED]

Est admis aux études en vue de suivre des études supérieures à temps plein durant l'année académique 2024-2025 avec comme date ultime d'inscription le 30/09/2024

Intitulé du grade académique correspondant au programme d'études :
Master de spécialisation en microfinance

Le programme d'étude comprend un nombre total de 60 crédits ECTS, pour l'ensemble de la formation, sous réserve d'ajouts d'enseignements complémentaires qui pourront être imposés à l'étudiant(e), ou de dispense(s) qu'il/elle aurait obtenue(s) (avec un minimum de 54 crédits par année académique).

Cette année académique, l'étudiant effectuera une mobilité, dans le cadre d'un programme de l'Union ou un programme multilatéral comportant des mesures de mobilité ou d'une convention entre deux établissements d'enseignement supérieur ou plus, dans un ou des établissements d'enseignement supérieur situé(s) dans un autre Etat membre de l'Union européenne en vue d'acquies un certain nombre de crédits ou un diplôme conjoint (unique ou multiple):

OUI

NON

Si oui : la durée de la mobilité est a priori de 6 mois.

Fait à Bruxelles, le 1 août 2024

Signature du représentant de l'établissement susmentionné :

- **Online blocked account application [form](#)**
- **Required documents :**
 - Admission letter
 - Passport
- **En pratique :**
 - 803€ / month of stay (provisional amount)
 - 2089,55€ / month if family reunification
 - 150€ administration fee
- **Deadline :** as soon as possible (one month in advance AT THE LATEST)

You can find more information and the new 2025-2026 amount in April/May [here](#)

Or contact us directly:
blocked.account@ulb.be



- To book your accommodation in Brussels before you arrive, the Université Libre de Bruxelles recommends its partner platform [Studapart](#)
- Many other platforms :
 - <https://www.brukot.be/>
 - <https://housinganywhere.com/fr/>
 - <https://www.immoweb.be/fr>
- Facebook groups :
 - https://www.facebook.com/groups/195527370457521?locale=fr_FR
 - <https://www.facebook.com/share/NuiUXZjRAFG9jp6p/>
- Your accommodation must allow for domiciliation : domiciliation is the obligation to register with your local municipality (*commune*) with the address of the accommodation you are renting in your own name. It is normally always possible to be domiciliated in Belgium with a rented accommodation, unless it is explicitly specified in your rental agreement that domiciliation is not possible. If you have any doubt, please ask the landlord before signing your rental agreement

More information on the [The Housing Office page](#).



Accommodation in Brussels



- **Make an appointment with your local town-hall** : visit the website of your town-hall to check how you should make an appointment (by phone, by email or online)

- **Required documents for your appointment:**

- Passport
- ULB registration letter
- Proof of sufficient financial resources
 - guarantor
 - scholarship
 - or a blocked account
- Health insurance certificate (*mutuelle*)
- Formulaire standard*



Annexe 15

- The local police will visit you and check that you do reside at the address you provided (do not forget to put your name on the bell and the letter-box)
- Your residence permit : you will first receive the codes of your residence card by post, and then you go to your local town-hall to collect your card (instructions for this will be provided with the codes)



Registration with your local municipality (commune)



- **Mandatory registration** covers your health costs in Belgium
- **Many companies** : *Partenamut, Mutualité Chrétienne, CAAMI...* compare them [here](#)
- **The cost and cover** varie according to the insurance company you choose, but for each health expense, always a part remaining at your charge

Numerous health and well-being services offered by the ULB at a very low cost : medical center with specialised doctors, psychologists, etc.

[Healthcare and well-being - ULB](#)



Health insurance (*mutuelle*)



- **Many banks** : ING, BNP, Belfius... compare them [here](#)
- To open a Belgian bank account you must first have received the *Annexe 15* (document issued by your municipality/*commune*, other required documents : passport/identity card (for European citizens), ULB registration letter, rental contract
- To open a bank account earlier even before moving to Belgium, you can open an online bank account with a neo-bank : Revolut, Wise, Nickel, etc.
- **Deadline** : as soon as possible



Open a bank account



- *La Semaine d'Accueil des Nouveaux Étudiants (SANE) on mid-September on the Solbosch campus :*
 - Welcome and information session for new international students
 - Stands
- *ULB events (Fighting November Blues, Cocktail des ambassadeurs, Buddy system, etc.)*
- **Intensive French courses** given by ULB Langues this summer (test on August)
- **Goin' connect** an application on which students can make contact before arriving in Belgium, in Brussels, and at the ULB in order to create strong links before the start of the academic year and to exchange throughout the year



Integration at the ULB



- Registration office : inscriptions@ulb.be
- Studies info desk : infor-etudes@ulb.be
- Your [Faculté/institut/école](#)
- The International Welcome Desk (Building JE52)
welcome@ulb.be

