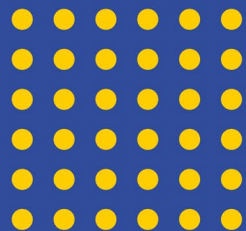


WELCOME SESSION

FOR NEW INTERNATIONAL STUDENTS



SEPTEMBER 12
K BUILDING
2PM-3PM



ULB.BE/SANE

1. [Short presentation of the university](#)
 2. [The International Welcome Desk of ULB](#)
 3. [Registration with your local municipality \(commune\)](#)
 4. [Annexe 1/ Annexe 2](#)
 5. [Health insurance \(mutuelle\)](#)
 6. [Open a bank account](#)
 7. [Public transport in Brussels](#)
 8. [Learning support service](#)
 9. [Student social service](#)
 10. [Finalize your ULB registration](#)
 11. [The student association Erasmus Student Network \(ESN\)](#)
 12. [What's next?](#)
-

Brussels' largest university at the heart of Europe

- ▲ A strategic location in Brussels, the capital of Europe
- ▲ A cosmopolitan city: 1 million inhabitants, 33% of international origin (104 languages spoken)
- ▲ Home to international decision-making centers (European institutions, NATO)
- ▲ 2 hours from London and Amsterdam, 1h20 from Paris

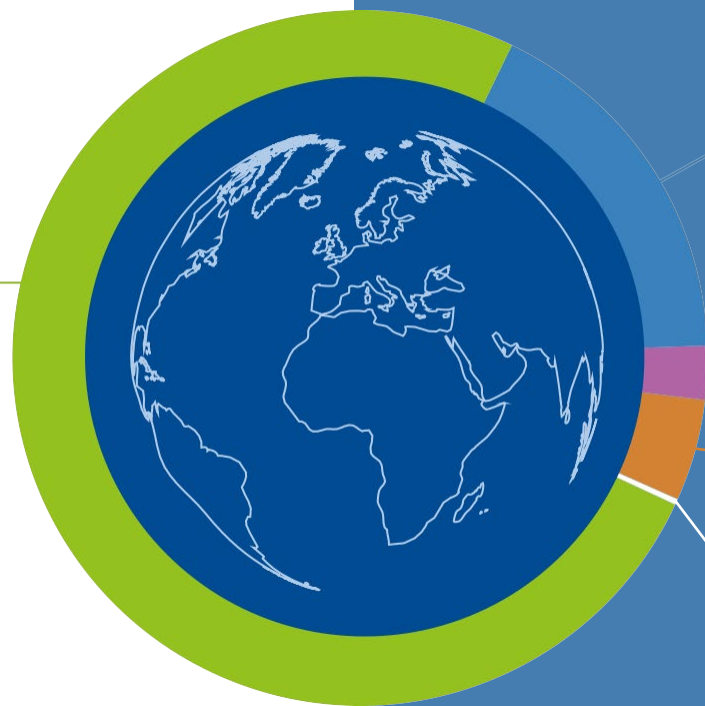


In the heart of Europe



Origin of international students (32% of students)

67%
European students



A multicultural university

24%
African students

2,9%
American students

6%
Students from Asia and
Oceania

0,1%
Refugee and stateless students



The International Welcome Desk:

ULB welcome desk for international students and researchers

Administrative support

If you have any questions regarding your:

- visa application
- commune (local municipality) registration
- residence permit
- blocked account
- health insurance (mutuelle)
- etc.



Integration throughout your studies

We offer you:

- a buddy system
- socio-cultural activities organized by the ESN student association
- International Welcome Desk events
- the Goin' Connect application



Welcome arrangements

We inform you via:

- our web pages
- our information sessions
- our welcome guide
- our Instagram
- our webinars



Visit us!



- Avenue Jeanne 52 Ixelles 1050 Building Je52 (from Tuesday to Thursday 10AM-4PM)
- welcome@ulb.be

Please note that the International Welcome Desk can help you with questions relating to visas and residence permits. However, we are not in a position to speed up the application process with the Immigration Office or the commune (local municipalities).

- **Make an appointment with your local town-hall** : visit the website of your town-hall to check how you should make an appointment (by phone, by email or online)
- **Required documents for your appointment:**
 - Passport
 - ULB registration letter
 - Proof of sufficient financial resources
 - guarantor;
 - scholarship;
 - or a blocked account
 - Health insurance certificate (*mutuelle*)



Annexe 15

- **The local police will visit** you and check that you do reside at the address you provided (do not forget to put your name on the bell and the letter-box)
- **Your residence permit** : you will first receive the codes of your residence card by post, and then you go to your local town-hall to collect your card (instructions for this will be provided with the codes)



Registration with your local municipality (*commune*)



Annexe 1 Annexe 2

Annex 1 requested by the Belgian authorities

Annexe 1 de l'arrêté ministériel du 28 mars 2022 déterminant les formulaires standard visés aux articles 99, 103 et 104/3 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers.

MODÈLE DE FORMULAIRE STANDARD

pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) (ressortissant d'un pays tiers), visé à l'article 99 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers

Logo de l'établissement d'enseignement supérieur (*facultatif*) :

Je, soussigné(e) ⁽¹⁾

En ma qualité de représentant(e) de ⁽²⁾ :

Confirme que l'étudiant(e) ci-dessous :

Nom :

Prénom :

Date de naissance :

Nationalité :

- A obtenu une **inscription définitive** pour suivre des études supérieures à temps plein en qualité d'étudiant(e) régulièrement inscrit(e) durant l'année académique 20... - 20...
- Est accepté(e) au sein de l'établissement d'enseignement supérieur susmentionné comme **étudiant d'échange** du .../.../20... au .../.../20...
- Est inscrit(e) à une année préparatoire** durant l'année académique 20... - 20...
- Est admis(e) aux études** en vue de suivre des études supérieures à temps plein durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- Est admis(e) à une année préparatoire** durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- Est inscrit(e) à un **examen ou une épreuve d'admission** pour suivre des études supérieures à temps plein durant l'année académique 20... - 20...



is the Annexe 2 of your admission letter and is already filled

Annexe 2 : Formulaire standard pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) en application de l'article 99 de l'AR du 8/10/1981

Je, soussignée, CALISKAN Meltem

En ma qualité de représentante du Service des Inscriptions de l'Université libre de Bruxelles

Confirme que l'étudiant ci-dessous

Nom :

Prénom :

Date de naissance :

Nationalité :

Est admis aux études en vue de suivre des études supérieures à temps plein durant l'année académique 2024-2025 avec comme date ultime d'inscription le 30/09/2024

Intitulé du grade académique correspondant au programme d'études :
Master de spécialisation en microfinance

Le programme d'étude comprend un nombre total de 60 crédits ECTS, pour l'ensemble de la formation, sous réserve d'ajouts d'enseignements complémentaires qui pourront être imposés à l'étudiant(e), ou de dispense(s) qu'il/elle aurait obtenue(s) (avec un minimum de 54 crédits par année académique).

Cette année académique, l'étudiant effectuera une mobilité, dans le cadre d'un programme de l'Union ou un programme multilatéral comportant des mesures de mobilité ou d'une convention entre deux établissements d'enseignement supérieur ou plus, dans un ou des établissements d'enseignement supérieur situé(s) dans un autre Etat membre de l'Union européenne en vue d'acquies un certain nombre de crédits ou un diplôme conjoint (unique ou multiple):

OUI

NON

Si oui : la durée de la mobilité est a priori de 6 mois.

Fait à Bruxelles, le 1 août 2024

Signature du représentant de l'établissement susmentionné :

- **Mandatory registration** covers your health costs in Belgium
- **Many companies** : *Partenamut, Mutualité Chrétienne, CAAMI...*
compare them [here](#)
- **The cost and cover** varie according to the insurance company you choose, but for each health expense, always a part remaining at your charge
- **Questions about registration *Partenamut/Mutualité Chrétienne*** :
IN THE INTERNATIONAL WELCOME DESK OFFICE (Avenue Jeanne 52)

PARTENAMUT : every Wednesday mornings

MUTUALITÉ CHRÉTIENNE : every Thursday mornings

Numerous health and well-being services offered by the ULB at a very low cost : medical center with specialised doctors, psychologists, etc.

Healthcare and well-being - ULB



Health insurance (*mutuelle*)



- **Many banks** : ING, BNP, Belfius... compare them [here](#)
- To open a Belgian bank account you must first have received the *Annexe 15* (document issued by your municipality/*commune*, other required documents : passport/identity card (for European citizens), ULB registration letter, rental contract
- To open a bank account earlier even before moving to Belgium, you can open an online bank account with a neo-bank : Revolut, Wise, Nickel, etc.
- **Deadline** : as soon as possible



Open a bank account



- Brussels' **public transport** company is called **STIB**
- **Reductions** on monthly and annual plans for students under 25
- **To obtain a subscription :**
 - BOOTIK (ID, identity picture, ULB registration letter)
 - Kiosks to load your card
- **On board**, contactless payment only

Compare STIB products [here](#)



Public transport in Brussels

SAA - WHAT IS IT ?

LEARNING SUPPORT SERVICE (SERVICE D'AIDE AUX APPRENTISSAGES)

↳ to help you put in place effective learning strategies

WHAT

- Self-management
 - motivation, regulation, stress management
- University methodology
 - memorising, summarising, note taking, ...
- Digital tools
 - Skills assessment, Office suite, statistical tools, digital images)
- Developing your study project
- Disciplinary
- ...

HOW

- (Free for ULB students)
- Individual or group support
- Student profile analysis
- Useful tools
- Local branch in each faculty + 1 international liaison
- ...



Eva Collignon
eva.collignon@ulb.be



UV SAA-ULB



SSE - WHAT IS IT ?

STUDENT SOCIAL SERVICE(SERVICE SOCIAL ÉTUDIANT)



Having trouble paying your tuition fees? Looking for help paying for your studies?
Need help navigating the administrative processes?



IT ALL STARTS ONLINE

WHO

- EU and non-EU students
- Not eligible for by SSE assistance
 - Doctorate student
 - Erasmus student (incoming)
- Welcome Desk for Refugees
 - Specific assistance

WHAT

- Free ULB Sports and ULB Culture cards
- Help with the purchase of mandatory course materials
- Help with the cost of psychological counseling
- Exam compensation allowance
- Temporary loan of computers and access to the purchase of reconditioned computers at very good prices (Tictopia company)

Where? On the Solbosch campus Building M, top floor



Finalize your ULB registration (regular students)

- **Tutorial :** [Last steps to validate the registration](#) (in French)
- **Your registration is finalized when :**
 - All supporting documents have been approved (**registrations are not validated before July 01 2024**)
 - First payment of the tuition fee is made (minimum 50 euros) before October 31 2024 (via the MonULB portal and the rest of the minerval must reach us by January 31 2025 at the latest)
- **MonULB becomes your student portal:** all useful certificates online (proof of registration, certificate for public transport) on receipt of payment of €50
- **Your student card**
 - For regular students, it will be available in September at Registration Office or delivered to your home if you have requested it
 - For exchange students (Erasmus), it will be available in September (arrival 1st quadrimester) or February (arrival 2nd quadrimester) from the Faculty secretariats
- **Warning :** registration is provisional for students awaiting the equivalence of their high school diploma (to be regularized before December 1 2024). Obtaining equivalence is the responsibility of the [Equivalence Service](#) of the Fédération Wallonie-Bruxelles (FWB). Your request for equivalence must be submitted before July 15.
- **Please note:** if you have not received a positive decision regarding your visa, you must unregister before November 30 so that you don't have to pay the full amount of the minerval and the year will be not taken into account when calculating your funding eligibility.



Key dates (regular students)

- **Acceptance of registration with missing documents** --> 25/10 at the latest.
- **Submission of equivalence for Ba1 registration** --> 30/11. We will provide further information on equivalence, but please note that we are not in charge of the equivalence process. No submission by this date will result in unregistration. If the equivalence does not give access, the person can reorient themselves in another course to which they have access and for which the Commission's criteria are met (this is the only case).
- **Submission of DAES** --> 30/11 at the latest. The no submission by this date will result in unregistration.
- **Delivery of final diplomas** --> 25/05/2025 (if provisional diploma supplied on admission).
- **Payment of deposit** --> 31/10 to our account. Online payment strongly recommended. No cash.
- **Payment of the entire minerval** --> 31/01/2025 into our account. Online payment strongly recommended. No cash.
- **Equivalence for AESS** --> to be provided by 30/09 at the latest.
- Modification of registration: does not apply to non-assimilated students.
- **Unregistration** --> by 30/11 at the latest, otherwise the student is liable for the remaining balance of the entire minerval.



Find us!

Contacts

Registration Office

Do you need information about enrolling at ULB? The Registration office is at your disposal to answer all your questions.



Opening hours

	Monday	Tuesday	Wednesday	Thursday	Friday
From 9 AM to 4.30 PM	Open	Open	Open	Open	Closed

Welcome !



ESN



Erasmus Student Network
ULB Brussels

2024 - 2025



What is ESN ?

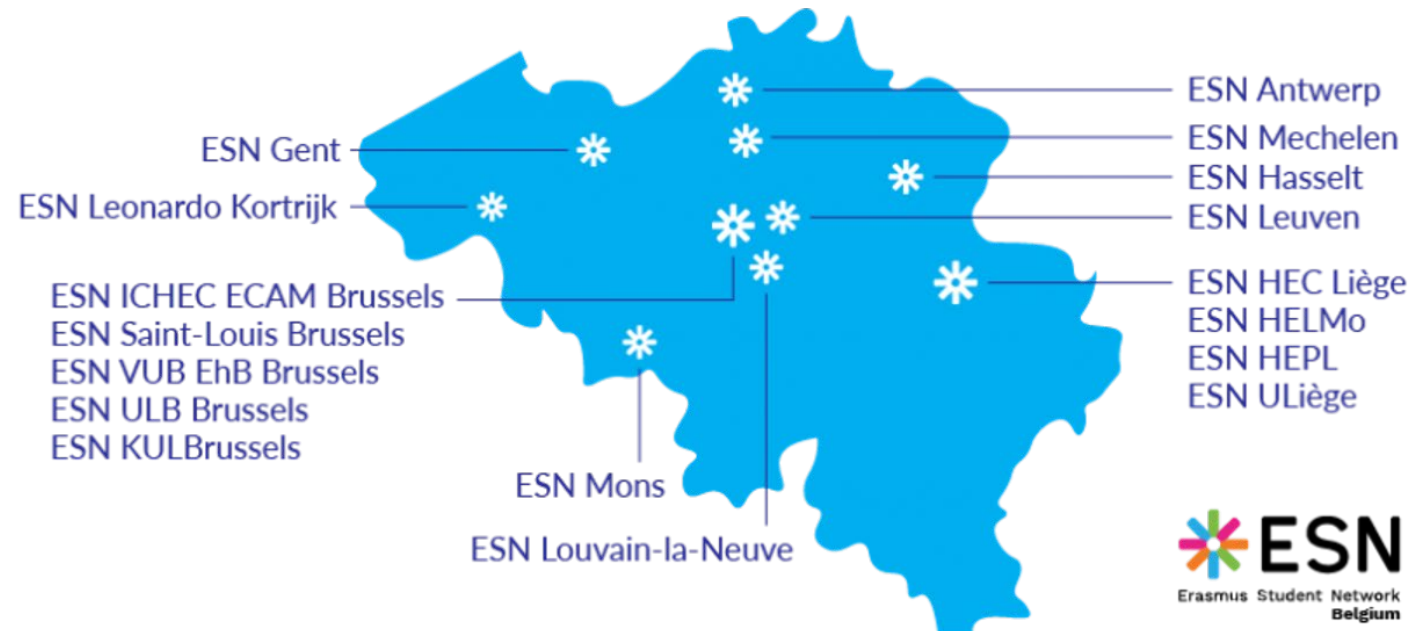
Erasmus Student
Network

Council of Europe
funding and
Erasmus+ program

Students helping
students



ESN in Belgium



- 17 sections
- Active since 2019 in ESN



Missions

Welcome

Support

Supervise

Integrate

Create
memories



To be part of ESN ULB Brussels

Exchange/international students

- ⇒ Participate to the activities (trips, parties, events, discovery of the Belgian culture, meetings between international students,...)

Local/regular students

- ⇒ Organize / support the organization of activities
- ⇒ Take part in the team buildings
- ⇒ Training, personal development
- ⇒ Networking
- ⇒ Language practice

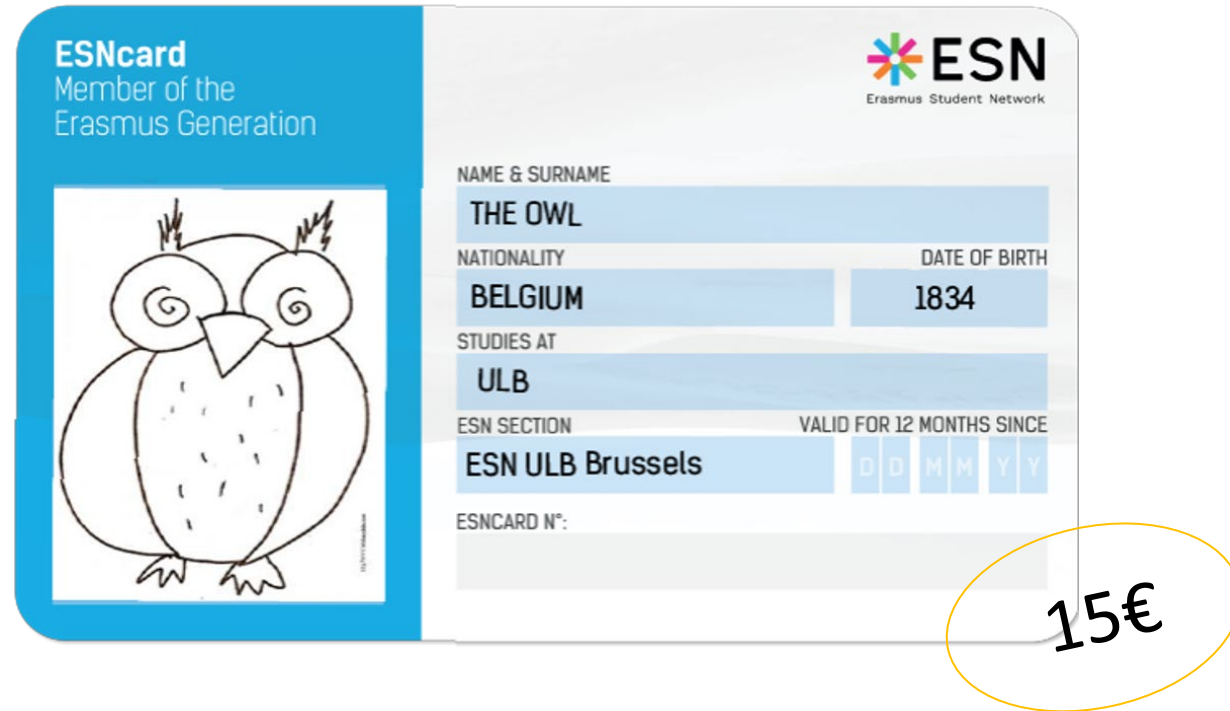


Our team !





ESNcard



- Discounts with Ryanair, Spotahome, Tomorrowland, ... and with local partners !
- Weekly sales on the campus (H2.162)



Buddy System

Meet local students

Multicultural exchange

Discover Brussels

Registrations on

<https://buddysystem.eu/en/>



Contacts



Instagram



Facebook



esn_ulb_brussels@esnbelgium.com



Buddy system (with ESN)

Would you like someone to help you (documents, accommodations, jobs)? Would you enjoy discovering the local culture and practice a new language? Would you like to meet local students?

On September 26, 6:15pm we'll be organizing an information and meeting session for those who have already found a mentor, and for those who are still looking.

Register [here!](#)



What's next?

Welcome pack

Pick it up!
Avenue Jeanne 52 1050 Ixelles
International Welcome Desk

Students on mobility programs (Erasmus/Erasmus Mundus/ARES CCD) your welcome pack will be distributed by your faculty or coordinator.