



Re-registration Terms and Conditions

You must submit your re-registration request to your Faculty using this form (the sections "To be completed by the DOCTORAL STUDENT" and "To be completed by the SUPERVISORY COMMITTEE" must be completed and signed beforehand), **following your Faculty's deadlines and procedure.**

Once your re-registration is approved by the Faculty, you must submit your re-registration request via your MonULB portal (<https://www.ulb.be/fr/monulb>), uploading the re-registration form processed by the Faculty as soon as possible and **no later than October 31.**

After your re-registration is validated by the Registration Office, you must complete the **payment** no later than October 31, or within 10 days if processed after this date.

To be completed by the DOCTORAL STUDENT

Student's number: 000 _____

Family name: Given name/First name:

Research center:

Year of the first enrolment for the PhD at the ULB:

Thesis prepared under joint supervision YES NO

Funding: I receive one funding dedicated to the completion of my doctoral thesis during the year 2025-2026

YES Source of funding:
.....
.....

End date of the funding:/...../20.....

NO No funding dedicated to the Doctorate

Date:

Signature of the doctoral student:

To be completed by the SUPERVISORY COMMITTEE

Name of the supervisor	Signed for approval
Name of the co-supervisor (optional)	Signed for approval (compulsory if there is a co-supervisor)
Name of the chair of the supervisory committee	Signed for approval

Other members of the supervisory committee

To be confirmed on each re-enrolment. Without this information, the re-enrolment can not be taken into account.

Name of the member	Contact (name of the main university and email address) <i>To indicate if outside ULB</i>	Function or title within the Supervisory committee

The doctoral student can continue his research work

YES

NO Reason for the refusal:

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.....

.....

Changes to the supervision and/or the thesis subject

YES

Supervision (see tables above)

Thesis subject:

.....

NO

To be completed by the FACULTY DOCTORAL COMMISSION

Re-enrolment for the doctoral research training

- YES the doctoral student has not acquired 60 credits of the doctoral research training on the 13th September 2025
- NO the doctoral student has acquired 60 credits of the doctoral research training before the 14th September 2025

Re-enrolment for the PhD

- YES
- NO Reason for the refusal:
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.....
.....

Name and signature of the President of the Faculty Doctoral Commission
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À compléter par le SECRETARIAT FACULTAIRE

La Faculté gestionnaire

- Réinscrit** en 2025-2026 le doctorant

	Mnémonique de l'année d'études
<input type="checkbox"/> à la formation doctorale	
<input type="checkbox"/> au doctorat	

- Ne réinscrit pas** (voir motivation du Comité d'accompagnement reprise précédemment sur le présent formulaire)

Signature du secrétariat facultaire
Date
Sceau de la Faculté